

March 19, 2025

Dear President/Voting Representative:

We are contacting you on behalf of the Carolina Maintenance Association, Inc. to inform you of the manner by which the 2025 Annual election process shall be conducted. As you are aware, the procedure is identified under the Declaration of Covenants and Restrictions for Carolina Maintenance Association. If your Association has provided us with the Voting Representative name, we are mailing this notice to them; if not, this notice is being mailed to the President of the Association.

Pursuant to the Declaration, the annual election process calls for several election stages, the first of which should have been completed by now, that being the election of a Neighborhood Voting Representative. This individual shall represent the Association in the Voting District election at the Carolina Maintenance Association Annual Meeting scheduled for **Thursday, April 3rd, 2025, at 4:00 P.M. to be held at Integrity Property Management, Inc., 5665 Coral Ridge Drive, Coral Springs, FL 33076.** At this meeting, the Neighborhood Voting Representative shall cast as many votes as there are units in the community being represented.

Neighborhoods included in District 1 are The Greens-all phases including The Enclave-all phases and The Highlands. District 2 includes the neighborhoods of Fairway Pointe, Juniper Glen Fairway Estates and Fairway Views. District 3 consists of the neighborhoods of The Woodlands, Montara, and Coral Lakes Estates including The Pines. District 4 includes Pinebrook Pointe, Coral Key and the Fairways at Carolina apartment communities. District 5 is Crestwood Community.

We look forward to your attendance at this very important Master Association meeting. Please call us on 954-346-0677 with any questions you may have regarding the election process.

Sincerely,

**Cynthia G. Whittle, LCAM
For the Board of Directors
Carolina Maintenance Association, Inc.**

Please note: The Organizational Meeting of the newly elected Board of Directors will immediately follow the Annual Meeting on Thursday, April 3rd, 2025.

ANNUAL MEETING AGENDA

- A. Roll Call to Establish a Quorum
- B. Call to Order
- C. Proof of Notice of Meeting
- D. Election of Directors
- E. Election Results
- F. Open Discussion
- G. Adjournment

ORGANIZATIONAL MEETING AGENDA

- A. Call to Order
- B. Selection of Board Officers
- C. Adjournment